



# King County

1200 King County  
Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Meeting Minutes - Final Employment and Administration Committee

*Councilmembers: Larry Gossett, Chair; Reagan Dunn, Vice  
Chair; Kathy Lambert; Larry Phillips  
Staff: Anne Noris (477-1024) Committee Clerk*

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9:30 AM

Monday, June 22, 2015

SW Conference Room

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Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

*The meeting was called to order at 9:50 a.m.*

2. **Roll Call**

**Present:** 4 - Mr. Gossett, Mr. Dunn, Mr. Phillips and Ms. Lambert

3. **Approval of Minutes of June 8, 2015**

*Councilmember Lambert moved approval of the minutes of the regular meeting of June 8, 2015 as presented. The motion passed unanimously.*

### **Discussion and Possible Action**

4. Interviews for Senior Legislative Analyst

*John Resha, Policy Staff Director, briefed the committee on the process for filling the vacancy of senior legislative analyst.*

*Carolyn Busch, Chief of Staff, answered questions of the committee.*

*The chair took the committee into executive session at 10:00 a.m. to evaluate the qualifications of applicants for public employment under RCW 42.30.110(1)(g). The executive session concluded at 11:16 a.m.*

5. Job description for Eastside Rail Corridor program manager

*Rebecha Cusack, Director of Strategic Policy Initiatives, briefed the committee on the initial job description for the Eastside Rail Corridor program manager and on proposed changes to the description, changing "time-limited" in the description summary to "term-limited."*

*Councilmember Phillips moved to recommend approval of the revised Eastside Rail Corridor program manager job description to the Council. The motion passed unanimously.*

6. Job description for Clerk of the Council

*Ms. Busch briefed the committee on a revised job description for the Clerk of the Council, to include work as the committee clerk for the Employment and Administration Committee.*

*Councilmember Phillips moved to recommend approval of the revised job description to the Council. The motion passed unanimously.*

7. Anticipated retirements

*The committee went into executive session at 11:35 a.m. to review the performance of public employees under RCW 42.30.110(1)(g). The executive session concluded at 12:09 p.m.*

8. Work schedule request

*No action was taken on this item.*

9. Reappointments to the Citizen Election Oversight Committee

*No action was taken on this item.*

10. Council policies

*No action was taken on this item.*

11. Chief of Staff report

*No report was given.*

**Other Business**

*There was no other business to come before the committee.*

**Adjournment**

*The meeting was adjourned at 12:09 p.m.*

Approved this \_\_\_\_\_ day of \_\_\_\_\_.

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Clerk's Signature